

# Kiwanis

## International

[www.kiwanis.org](http://www.kiwanis.org)

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### Procedures for dissolving a Kiwanis club:

- The Board of Directors should meet and vote to bring this before the club's membership.
- Written notification shall be sent to all members of the club no less than 2 weeks prior to the meeting.
- Approval of two-thirds of the members present at the meeting.
- If approved/passed, the club is required to satisfy all debts owed to Kiwanis International, District, and any debts they may owe in general.
- The club should distribute any remaining funds and/or assets to the charities for which the funds were raised, or to the Kiwanis International Foundation.
- If the club is incorporated, they must dissolve the corporation with the state the club resides in. A copy of the dissolution accepted by the state should be sent to Kiwanis International.
- A letter should be sent to Kiwanis International stating the club has dissolved, effective date, number of members at the meeting, number in favor of the dissolution. A copy should also be sent to the District office and Lt governor. The Lt. governor should retrieve the gong, gavel, and banners of the club.
- Members of the club should be encouraged to join another club within 6 months to avoid paying additional processing fees.

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