

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2007-08
BOARD OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS
INTERNATIONAL – HELD IN CONJUNCTION WITH THE FLORIDA
DISTRICT CONVENTION – ISLANDS BALLROOM H-J,
MARCO ISLAND MARRIOTT RESORT AND SPA, MARCO ISLAND, FL
SUNDAY, AUGUST 26, 2007**

Call to Order:

Governor Taylor called the First Official Meeting of the 2007-2008 Board of Trustees of the Florida District of Kiwanis International to order.

Pledge of Allegiance:

District Treasurer Donna Parton led the Pledge of Allegiance.

Invocation:

Governor-elect Dave Liddell gave the invocation.

Roll Call:

Executive Director Langguth's roll call recorded the 2007-08 District Board Members' attendance:

2006-07 Trustees Present:

Governor Mark Taylor
Governor-elect Dave Liddell
Immediate Past Governor Phil Yorston
Past Governor Donna Batelaan
Past Governor Bill Rushing
Treasurer Donna Parton
Executive Director George F. Langguth
Division 1 Lt. Governor Don Pulley (by computer voice link)
Division 2 Lt. Governor Richard Foreman
Division 3 Lt. Governor Al Eppinger
Division 4 Lt. Governor Tom Weller
Division 5 Lt. Governor Bert Wasmund
Division 6 Lt. Governor Ken Mahaffey
Division 7 Lt. Governor Diana Christen
Division 8 Lt. Governor Tom Hammatt
Division 9 Lt. Governor Bud Brown
Division 10 Lt. Governor John Hambuch
Division 11 Lt. Governor Jerry Baker
Division 12 Lt. Governor Lou Remz
Division 13 Lt. Governor Terry Carr
Division 14 Lt. Governor Roland Young
Division 15 Lt. Governor Rob Crowder
Division 16 Lt. Governor Gary Hawken

Division 17 Lt. Governor Pat Ramthun
Division 18N Lt. Governor Tracy Seider
Division 18S Lt. Governor Joan Greene
Division 19 Lt. Governor Terry Luster
Division 20 Lt. Governor Edie McConville
Division 21 Lt. Governor Jeff Clemens
Division 22 Lt. Governor Richard Copeland
Division 23 Lt. Governor Richard Leys
Division 24 Lt. Governor Richard Bryce
Division 25 Lt. Governor Albert Gayoso
Division 26 Lt. Governor Aquilles Solano

Quorum:

Executive Director Langguth confirmed the presence of the entire 2007-08 District Board for the conduct of business.

International Representation:

Kiwanis International Trustee and Florida District Board Counselor Stan Storey represented the Kiwanis International Board at the Board Meeting. Kiwanis International Club Development Manager Rhonda Vrell and Kiwanis International Foundation Director of Development Steve Thomas were also present at the convention.

Acknowledgement of Guests:

Governor Taylor acknowledged the guests observing the Florida Kiwanis Board of Trustees Meeting. He thanked the guests for their participation. He acknowledged the presence of CKI Governor Alex Garner and other members of CKI; Key Club Governor Wayne Dell; Florida Kiwanis Foundation President-designate Dick Klein and Kiwanis International Trustee and Board Counselor Stan Storey. Governor Taylor informed the Board that Jose Josinvil and Don Pulley had collaborated to establish a computer voice link for Don Pulley to participate in the meeting although he was convalescing from his first round of chemotherapy. He welcomed Don to the meeting and explained that there would be a brief delay in the response time.

Governor Taylor permitted Key Club Governor Wayne Dell and CKI Governor Alex Garner to briefly address the Board, out of sequence, because they had to travel back home with others. Each Governor thanked Kiwanis and Governor Taylor for the support they had received and assured the Board that their respective organizations were enjoying positive new club and membership growth and enthusiasm.

Governor Taylor congratulated Governor Wayne and Governor Alex and offered appreciation to the CKI members in the gallery for their assistance with the A-V production directed by CKI Administrator Wade Shrack and Assistant Administrator Maggie Gunther.

Approval of Dates and Locations of 2007-08 Meetings and Conventions:

Governor Taylor reviewed the following dates with the Board:

August 31-September 2, 2007

CKI Leadership Training Conference, Camp Kiwanis, Ocala, FL

October 12-14, 2007

CKI IDEAS Conference, USF Tampa, Tampa, FL

October 26-28, 2007

Kiwanis Executive Officers' Retreat
Holiday Inn Vero Beach Oceanfront Resort

October 26-28, 2007

KEY LEADER Weekend
Camp Aurora, Lake Wales, FL

January 4-6, 2008

Key Club Winter Board Meeting
FFA Leadership Camp, Haines City, FL

January 26, 2008

Second Official Meeting of the Florida District Board of Trustees
Kiwanis District Office, Sanford, FL 1:00 p.m. – 4:00 p.m.

February 16, 2008

District-wide Certified Training Session for CLE Trainers
Kiwanis District Office, Sanford, FL 10:00 a.m. – 4:00 p.m.

February 23, 2008 -

District-wide Kiwanis Education Day
One of 3 available dates in 2008

Participating Divisions: 7,8,13,15,17 & 18N combined, 18S, 19, 22, 21 & 23 & 24 combined.
(This information was not available at the time of the Board Meeting. It is added for reference.)

February 29 – March 2, 2008

Florida District of CKI Annual Convention
Double Tree Cocoa Beach Ocean Front Resort

March 1, 2008 -

District-wide Kiwanis Education Day
One of 3 available dates in 2008

Participating Divisions: 1 & 2 combined, 3, 10, 11, 14, 16, 20, 26
(This information was not available at the time of the Board Meeting. It is added for reference.)

March 8, 2008 -

District-wide Kiwanis Education Day
One of 3 available dates in 2008

Participating Divisions: 4, 5, 6, 9, 12, 25.
(This information was not available at the time of the Board Meeting. It is added for reference.)

March 29 – April 3, 2008

Governor Mark Taylor's Fellowship Interclub Cruise to
George Town, Grand Cayman and Ocho Rios, Jamaica

April 10-13, 2008

Florida District Key Club Convention –
Rosen Shingle Creek Resort, Orlando, Florida

April 25-27, 2008

Florida District Governor-elect's Training Conference for 2008-09 Lt. Governors
Orlando Marriott Lake Mary Hotel, Lake Mary, Florida

April 25-26, 2008

Florida Kiwanis Foundation's Training Conference for 2008-09 Foundation Trustees
Orlando Marriott Lake Mary Hotel, Lake Mary, Florida

April 26, 2008

Florida District Governor-elect's Training Conference for 2008-09 District Chairs
Orlando Marriott Lake Mary Hotel, Lake Mary, Florida

June 6-8, 2008

Key Club Leadership Training Conference
Stetson University, De Land, Florida

June 7, 2008

CLE Training for Odd Numbered Divisions

June 14, 2008

CLE Training for Even Numbered Divisions

June 26 – June 29, 2008

Kiwanis International Convention, Orlando, FL
Early Registration Opens on June 25

June 26, 2008 (Pending confirmation of International Convention schedule and program.)

Florida District 2007-08 Board of Trustees' Summer Meeting - Official Meeting #3
Held in Conjunction with the Kiwanis International Convention, Orlando, FL
8:00 a.m., Thursday, June 26, 2008, Renaissance Sea World Resort, Orlando, FL

August 1-3, 2008

Key Club Fall Board Meeting
FFA Leadership Training Center , Haines City, FL

August 21, 2008

Florida District 2007-08 Board of Trustees' Final Meeting – 1:30 p.m.
Hyatt Regency Jacksonville Riverfront Hotel, Jacksonville, FL

August 21-24, 2008

Florida Kiwanis District Convention
Hyatt Regency Jacksonville Riverfront Hotel, Jacksonville, FL

August 24, 2008

Florida District 2008-09 Board of Trustees' First Official Meeting – 10:30 a.m.
Hyatt Regency Jacksonville Riverfront Hotel, Jacksonville, FL

Lt. Governor Foreman made a motion to approve the dates outlined above. The motion was seconded by Lt. Governor Clemens and carried.

Approval of Authorized Signers on Kiwanis Family Accounts:

Governor Taylor outlined the Standard Operating Procedure for Kiwanis Family Accounts. He

explained that as a general rule the accounts are handled by the District Office Staff and that checks are generally signed by Kiwanis Executive Director/Secretary Langguth. He said additional signers were added to the account in case of the incapacity or unavailability of the Executive Director. Governor Taylor requested that the following officers be authorized:

- a. Governor, Executive Director/District Secretary or Treasurer for Kiwanis Accounts.
- b. Kiwanis Executive Director for Foundation Service Leadership Program Accounts. The Foundation President was added as a Secondary Signer.
- c. Kiwanis Executive Director for Key Club and CKI Accounts. Kiwanis Treasurer as a Secondary Signer.

Lt. Governor Greene made a motion to approve the authorized signers for the organizational accounts, as outlined above. The motion was seconded by Lt. Governor Christen and carried.

Approval of 2007-08 District Committee Chair Appointments:

Governor Taylor asked the Board to approve his District Chair appointments for 2007-08.

Lt. Governor Weller made a motion to approve Governor Taylor's 2007-08 District Chair appointments. The motion was seconded by Lt. Governor Eppinger and carried.

(Note: District Chairs can be found at www.floridakiwanis.com, and as an electronic attachment to these files.)

Approval of Appointments to the 2007-08 Long Range Finance Committee:

Governor Taylor asked the Board to approve his appointments to the Long Range Finance Committee. The following 2007-08 Lt. Governors were appointed by Governor Taylor to the three year term:

Joan Greene – Division 18S
Terry Luster – Division 19

Lt. Governor McConville made a motion to approve Governor Taylor's 2007-08 Long Range Finance Committee appointments. The motion was seconded by Lt. Governor Baker and carried.

Adoption of 2007-08 Florida Kiwanis Family Operational Budgets:

Governor Taylor informed the Board that it was responsible for the 2007-08 Organizational Budgets for Kiwanis, Key Club, and CKI.

- a. Ratification of 2006-07 District Board Action on Kiwanis 2007-08 Budget
- b. Ratification of 2007-08 Key Club Budget.
- c. Ratification of 2007-08 CKI Budget.
- d. Board Members are reminded that to qualify for eligible reimbursement for District and International conventions, they must attend the Board Meeting held in conjunction with the conventions.

Lt. Governor Pulley made a motion to approve the 2007-08 Operational Budgets for Kiwanis, Key Club and CKI. The motion was seconded by Lt. Governor Foreman and carried.

Creation of 2007-08 Executive Committee:

Governor Taylor asked the Board to authorize the creation of the Florida Kiwanis Executive Committee, as permitted in the District Bylaws. He stated that he definitely felt that the Committee was necessary for the effective administration of the District between Board Meetings. If created, the Executive Committee would be composed of the Governor, Governor-elect, Treasurer, Executive Director, 2 Immediate Past Governors and 3 Lt. Governors, who are elected by the 27 Lt. Governors.

Lt. Governor Greene made a motion to authorize the creation of the Florida Kiwanis District Executive Committee. The motion was seconded by Lt. Governor Luster and carried.

Nominations and Election to the Executive Committee:

Governor Taylor called for nominations for the three Lt. Governor positions on the 2007-08 Florida District Executive Committee. Governor Taylor indicated that the top three vote getters would be elected to office. The following Lt. Governors were nominated:

Richard Leys, Division 21
Don Pulley, Division 1
Diana Christen, Division 7

There being no other nominations, Governor Taylor declared the nominees elected to the position and instructed Executive Director Langguth to record a unanimous vote upon the Minutes of the Meeting.

Nominations and Election to the Personnel Committee:

Governor Taylor stated that the 2007-08 Lt. Governors were responsible for appointing two Lt. Governors for a two-year term to the Florida District Personnel Committee. The District Personnel Committee is composed of: the Governor, serving as Chair; 3 Immediate Past Kiwanis Governors; Governor-Elect; Treasurer; 2 Lt. Governors from the Immediate Past District Board; 2 Lt. Governors from the Current District Board to serve a 2 year term; and 2 Kiwanis members appointed by, and serving at the pleasure of the District Secretary/Executive Director. The two 2007-08 Lt. Governors are to be elected to the Personnel Committee for a two year term by the 27 Lt. Governors.

Governor Taylor stated that the Committee had not met for two years and needed to be more proactive. Governor Taylor said he would open the floor for nominations and that the top two finishers would be declared the winners.

The following nominations were made:

Bud Brown, Division 9
Richard Bryce, Division 24

There being no other nominations, Governor Taylor declared the nominees elected to the position and instructed Executive Director Langguth to record a unanimous vote upon the Minutes of the Meeting.

Lt. Governor Report Deadlines:

Governor Taylor reviewed the following deadlines with the Lt. Governors:

a. Report of Training and Contact Visits and Reimbursement Request (2 forms)

Due December 1, 2007. Reimbursement request must be submitted with report.
Reports more than 30 days delinquent are ineligible for reimbursement.

b. Report of Official Club Visit & Reimbursement Request (2 forms)

Due March 31, 2008. Reimbursement request must be submitted with report.
Reports more than 30 days delinquent are ineligible for reimbursement.

c. Report of Official Board Visit & Reimbursement Request (2 forms)

Due May 31, 2008. Reimbursement request must be submitted with report.
Reports more than 30 days delinquent are ineligible for reimbursement.

d. Verification of Division Election Reports of 2007-08 & 2008-09 Lt. Governors, and election of Foundation Trustee in even numbered divisions.

Final Due Date: April 30, 2008. Preferred Due Date: January 15, 2008.

e. Report of Club Elections

Report due from clubs by June 1, 2008. Elections to be held between March 15th and April 30th.

Request for Sponsorship of Steering Committee Chairs' Luncheon at 2008 International Convention:

Past Governor Bill Rushing asked the Board to authorize funding a luncheon of the District Political Action Committee Chairs at the 2008 International Convention in Orlando, Florida. He stated that the cost of the luncheon would not exceed \$500.00. He stated that the Carolinas District hosted the luncheon in San Antonio.

Governor Taylor asked Past Governor Rushing to explain what the Steering Committee is and how it functions. Past Governor Rushing explained the process.

Past Governor Rushing made a motion for Florida Kiwanis' sponsorship of the PAC Chairs' luncheon at the 2008 International Convention, stipulating the expense of the luncheon cannot exceed \$500.00. The motion was seconded by Lt. Governor Weller.

Treasurer Liddell stated that the Steering Committee had a line item expense account and questioned whether it would be possible to take the funds from that account? Past Governor Rushing replied that it would be possible.

Governor-elect Liddell made a motion to amend Past Governor Rushing's motion to specify that the funding for the luncheon come from the Steering Committee's expense line item. The motion was seconded by Immediate Past Governor Yorston.

Governor Taylor said that these funds are generally used for the election of Florida candidates and that the Board would in effect be taking funds from this account. He stated that the Board could do this, but that reducing the account for this purpose could mean that the upcoming Board would have to work harder to generate additional campaign funding.

Past Governor Rushing stated that he would be seeking voluntary contributions of \$1.00 from every member in the Florida District before this Board goes out of office. Treasurer Liddell asked if he would be seeking these contributions regardless of his amendment to the motion. Past Governor Rushing indicated that he would.

Treasurer Liddell and Immediate Past Governor Yorston stated that they did not believe that Florida District dues should be used for political purposes. They stated that the funds available to the Steering Committee were given to the Committee voluntarily and were not paid from member dues. Past Governor Yorston stated that Florida Kiwanians have willingly contributed to our candidates and the Committee in the past and will do so in the future. He stated that as stewards of the District's funds, the Board should not allow dues money and money raised for operational purposes to be used for Political Action Committee Chair lunches.

International Trustee Stan Storey explained that this luncheon is not a campaign meeting. He said the meeting is intended to bring the respective Chairs together to keep in touch with each other and that these funds, if authorized, would merely be used for "hosting" the luncheon and not for campaign purposes.

Following additional discussion the amendment to the motion and the amended motion passed.

Remarks by 2007-08 Florida Kiwanis Foundation President Dick Klein:

Foundation President Dick Klein informed the Board that he was honored to be elected as Foundation President. He explained that he is very active in Scouting and that one of the things scouting has taught him is to use your resources. He reminded the Board that the Florida Kiwanis Foundation is a charitable resource that he wants Kiwanis to use. Please use the Foundation and your Trustees as a resource and involve them in your Division Council Meetings and Kiwanis Education Days. Insist that your Trustee attends every DCM. He asked the Board to direct any questions, concerns or suggestions to either him or to Jack Allen, Florida Kiwanis Foundation Executive Director. He said that together we will build a legacy for the children.

Quotas for Conferences and Conventions:

Governor Taylor asked the Board to adopt the quotas he had established for 2007-08 Kiwanis Conferences and Conventions. He said that he had increased the quota for International Convention attendance because he believed it was an opportunity that seldom comes around for participation that doesn't involve hundreds of dollars of travel expenses. Governor Taylor stated his belief that anyone attending an International Convention cannot help but become inspired and develop a greater appreciation for the magnitude of Kiwanis global contributions and diversity. He added, for the betterment of Kiwanis someone who has never been to an International Convention should go to this one. Governor Taylor said that all but two divisions had scheduled the Governor's Official Visit. He stated that Kiwanis Education Day for February 23 is "sold out." The five remaining divisions will have to select either March 1 or March 8 for their Education Conference.

20% of club's membership at International Convention in Orlando, FL.

10% of club's membership at District Convention in Jacksonville, FL.

20% of club's membership at Kiwanis Education Day.

20% of club's membership at Governor's Official Visit.

Lt. Governor Foreman made a motion that the Board adopt and promote the quotas established by Governor Taylor. The motion was seconded by Lt. Governor Mahaffey and carried.

District Board Reimbursement and Close of Fiscal Year:

Governor Taylor reminded the Board that the 2006-07 District Budget included financial reimbursement for 2007-08 District Board Members' District Convention registration fees. He reminded the Board that all requests for funds from the 2006-07 operational budget had to reach the District Office no later than September 30, 2007. He said that the same would apply in 2007-08.

New Club Counseling Committee:

Governor Taylor called on Bill Rushing who explained that historically 85% of all new Kiwanis clubs chartered each year are lost in the first five years.

Past Governor Rushing explained his concept for assuring the success of new clubs. He informed the Board that he was securing knowledgeable volunteers for 2005-06 and 2006-07 clubs who would mentor the clubs and regularly attend their meetings and board meetings. Past Governor Rushing said that he was not looking for the counselors to join the club. Counselors would be expected to attend 50% of the club meetings and 100% of the Board Meetings. They would not be permitted to join the club.

Past Governor Rushing stated that he believed the advice from someone who was not personally involved in the club and who was merely an observer and advisor would be more helpful to the President and to the Lt. Governor and the Governor. He stated that Lt. Governors and Governor Mark would be fully apprised of everything and that there would be no surprises. He added, the whole purpose is to see problems coming and to alert you and Governor Mark. He stated that he hoped to have counselors in place in every new club by October 1.

There was some discussion about adding a Counselor to struggling clubs that were not new. Governor Taylor said that he was limiting this program to clubs built in the past two years only. He explained he simply did not have the manpower to expand the program beyond clubs that are younger than 2 years. He said, "Please do not be afraid of this program. Embrace your new club counselor."

Remarks by International Board Counselor Stan Storey:

International Trustee and Florida Board Counselor Stan Storey stated that he strongly endorsed the new club counselor concept. He said in his year as Governor he built 17 clubs and only 2 remain today. All but 4 of Stan's new clubs were lost in the first five years.

Counselor Storey said that the International Board Members voted to become more involved with their counseled districts. He stated that he would be contacting Lt. Governors and Club Presidents and that if anyone wished him to call and thank any member for his/her contributions he would be happy to do so.

International Trustee Storey thanked Governor Taylor and Sharon for hosting Elizabeth and him. He stated that he had truly been treated like royalty and made to feel very special during the course of the convention. He complimented everyone involved in the convention saying it was outstanding and he stated that he was eager to share any concerns and discussions on International matters.

International Trustee Storey said, “Be a Super Model. You as a District and as a Board do things better than anyone else in Kiwanis International and I am proud of you.”

Closing Comments by Governor Taylor:

Governor Taylor stated, “I care about you nearly as much as I do my own family, you won’t ever overtake them but you will be close. We need to care about each other. That’s why I established my Cheer Groups.” He explained that he had learned about Jim Adams’ health problems from a member of his cheer group, Terry Luster. Governor Taylor stated that was why Don Pulley was connected for the meeting. He asked Don to briefly outline his status. Lt. Governor Pulley stated that he would undergo his second round of chemotherapy on Monday.

Governor Taylor said, “If you feel inclined to pray, tomorrow would be a good place to start.” Governor Taylor said that if anyone was staying overnight and wished to join him and Sharon for dinner they would be welcome. Governor Taylor stipulated that no Kiwanis business would be discussed over dinner. He encouraged the Board Members who had not previously met Tracy, to greet and welcome Tracy Seider as the new Lt. Governor for Division 18N, replacing Jim Adams who resigned for health reasons.

Adjournment:

There being no further business, Governor Taylor adjourned the meeting.

Certification:

Copies of these Minutes have been forwarded to Kiwanis International Executive Director, Rob Parker; Kiwanis International Governance Specialist, Diana Rader O’Brien; Sarah Taft, Osburn, Henning and Company, Certified Public Accountants, P.A., Kiwanis’ officially designated Auditors; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.

George F. Langguth, Executive Director/District Secretary
The Florida District of Kiwanis International

File: Microsoft Word – Board Minutes 8-26-07